Minutes of Special General Meeting

**Held at Memorial Hall and by Zoom**

Thursday 21st October 2021, 7:30pm

*Present*: Charles Hawkins (CH), John Burtonwood, Helen Hawkins, LA, Jimmy Logan, Penny Wingfield, Helen Rawlins, Rob Kenwell, Susan Kenwell, Sean Brand

*Present by Zoom*: GJ, Frank Chambers, Jane Parry-Evans

*Apologies*: Eileen Burtonwood, Janet Haworth, Dennis Oliver, Susan Blagdon, Paul and Natalie Marsden

1. **Motion**

The Chair welcomed those gathered both physically, and by Zoom, and then presented the Motion before the meeting:

1. That the 2021 Constitution be adopted by the Grwp Cymunedol Rowen Community Group.
2. **Brief Synopsis**

The Secretary presented a brief resume of the background to the changes and the reasons for them, namely:

* *To make it easier to volunteer and to keep the Committee fresh and energised we are introducing a 3-year ‘term in office’ (no open-ended commitment).*
* *To encourage more people to be involved and offer wider representation of the whole community of Rowen, membership will be available to all residents and those who contribute to the life of Rowen, whether they live, work or generally invest* ***themselves*** *in the community.*
* *To make it easier for more people to have their voice heard, we are formalising Proxy Voting. This was introduced during the pandemic and it worked well, enabling more people to express themselves. We hope this will continue.*
* *To incorporate things we have learnt over the past few years some of the clauses have been tightened for greater clarity eg how voting is carried out in a meeting.*
* *To have a more robust ‘governing document’ for challenging or unusual circumstances. The recent lockdowns, unsurprisingly(!), highlighted gaps in the current document regarding convening and participating in meetings during a pandemic. We are capturing the hard work that addressed this last year should it be necessary in the future (though hopefully not!).*

1. **Discussion**

The Chair then invited comment from the floor. Remarks were brief and focused on how well laid out the presentation from the Secretary had been, and that the new definition of membership was welcomed and appreciated for what it offered. It was also welcomed that second home-owners can now be included in the decision-making, and can participate more in the life of the Rowen Community.

1. **Vote**

A vote was taken to adopt the Motion. This was approved unanimously by all present. We also had Proxy votes in favour from Susan Blagdon, Dennis Oliver, Janet Haworth and Sue Beaumont.

1. **AGM**

The date of the AGM will be 18 November 2021.

The Meeting was then closed by the Chair.

Accepted as a true record on (date)………………………………….and signed:

……………………………………………..(Chair) ………………………………………………………