Dear Resident of Rowen

**Grwp Cymunedol Rowen Community Group AGM 2020**

This November we are required to hold our Annual General Meeting.

Historically, this has served to achieve a number of purposes including:

* telling you what the Group has been doing
* to elect a new Management Group for the coming year,
* to discuss the disbursement of funds raised in the past 12 months to worthy causes and
* to have an open discussion about life in the village and raise ideas we may have for it.

Current COVID restrictions do not permit a gathering at the Memorial Hall. So the Honorary Officers of the Management Group have had to find a way forward that involves you as much as possible, and yet keeps you safe. They have given considerable thought about how to fulfil the Group’s responsibilities within the confines of COVID restrictions. No constitution has prepared for the current circumstances so they have sought advice from the Charity Commission and WCVA (Wales Council for Voluntary Action) on how to proceed in the best interest of the community and the Group itself.

It is felt that holding a meeting in November offers an open and democratic way of going forwards and to manage the voting by proxy, through different mediums, is equitable and inclusive.

Residents of Rowen will be asked to vote by Proxy on the motions placed on the Agenda. Proxy Voting Forms are available on both village websites and will be circulated on Peter McFadden’s email list too.

A motion will pass by a simple majority of those who cast a vote. In the event of a tie, the 2019/20 Chair will hold a casting vote.

Details of how to do this are on the Voting Form.

**ELECTION OF THE MANAGEMENT GROUP**

You are being asked to vote regarding those candidates who have expressed a willingness to serve on the Management Group for the coming year.

**CHARITABLE DONATION**

Despite there being no Car Boot Sales taking place this year, the Management Group felt it is important to do what we can to support a local charity working to alleviate the impact of C-19. We want to give £250 to such a charity. Please support this intent by voting for the Motion and giving any suggestions you may have on the Form.

**DISCUSSION**

It is unlikely, and regrettable, that we will be able to physically meet together in November. Neither did we think a village-wide Zoom meeting was practicable!

**However, we do want to hear from you**. So we invite you to make your thoughts known to us by using the Voting Form.

**19th November 2020 – The AGM**

A small number of the Management Group will meet in a manner permitted under the C-19 restrictions prevailing on that date to conduct the formal business of the AGM. The Secretary will announce the voting numbers and which motions have been passed.

We have asked an Independent Scrutineer to work with the Secretary to count the votes. Only the Secretary and Scrutineer will see the Voting Forms but after the AGM the voting numbers will be published on the website.

**PRACTICALITIES**

You will find links to the following documents on the websites and attached to this email:

1. 2020 AGM Agenda
2. Proxy Voting Form – **the Secretary needs this back by 6th November**
3. Chair’s Report 2019/20
4. Treasurer’s Report 2019/20

We very much hope you will participate in this process.

Thank you.

**Management Group**

**Grwp Cymunedol Rowen Community Group**